

**Greenwood School District 50
Position Description**

POSITION TITLE: Physical Therapist Assistant

Department: Special Services
Reports To: Director of Special Services
Prepared by: _____ Date: _____
Approved by: _____ Date: _____

SUMMARY: Prepares students to respond appropriately to the education program. The Physical Therapist Assistant works with the physical therapist in the school to enable the student to work toward his/her potential by improving, developing or restoring sensorimotor function.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- ⇒ Provides services to identified students.
- ⇒ Problem solves to meet the student's ever-changing needs.
- ⇒ Acts as liaison with school personnel, family, physician and agencies through written and/or oral communication.
- ⇒ Orders necessary equipment.
- ⇒ Evaluates, assesses and screens students.
- ⇒ Develops programs to meet individual student's and program needs.
- ⇒ Establishes and maintains appropriate records, reports, and procedures.
- ⇒ Travels to meet job requirements.

SUPERVISORY RESPONSIBILITIES:

Supervises students under the direction of the physical therapist.

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION, LICENSES, and/or EXPERIENCE:

Associates Degree and pass the National Physical Therapy Assistant Exam. Must be able to effectively deal with the public, staff, students and parents both in person and on the phone.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to speak and present effectively before vendors, administration and staff.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variable in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

OTHER SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory to instructional programs; ability to plan and implement lessons based on division and school objectives and the need and abilities of students to whom assigned. Ability to develop effective working relationships with students, staff and the school community. Ability to speak clearly and concisely in written or oral communication. Ability to perform duties with awareness of all district requirements and the Board of Education policies.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to climb or balance; stoop, kneel, crouch or crawl; and talk or hear. The employee is frequently required to stand, walk, sit and reach with hands and arms. The employee is occasionally required to use hands to fingers, handle, or feel objects, tools or controls. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision and depth perception.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts. The noise level in the work environment is usually moderate. The employee is directly responsible for the safety, well-being and work output of students. Must be able to meet multiple demands from several people.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.