

CLASSIFIED AND ADMINISTRATIVE RAISES EXPLAINED

Due to the budget crisis that the district has experienced over the last few years, the salary schedule has been frozen for classified and administrative staff since the 2009 fiscal year. This year, the Board is pleased to be able to offer step increases to both classified and administrative staff. The goal of the step increase is to place staff where they **would have been** on the pay scale if it had not been frozen.

Teachers received an increase each year as it was mandated by State Law.

The majority of the classified and administrative staff will advance 3 steps on the salary schedule for the 2011-2012 school year. **However, please note if you have not worked in the same position in the district for the last 3 years, you will not move up three steps. In addition, those employees who received salary adjustments because of a change in position or responsibilities during this period will not receive a 3-step increase.** The increase in steps will be based upon amount of service the employee has in the **current position** with the district.

The Payroll Department will be providing salary information to all District employees at the beginning of the school year. This information will include the employees place on the appropriate salary schedule for the 2011-2012 school year. All salary schedules are located on the district website.

We understand that many employees will have questions concerning this information. We ask that you please hold your questions until you have received your salary information letter from the Payroll Department. If you have questions at that time, please contact Payroll Supervisor Dorothy Leopard at 941-5401 or Payroll Assistant Anne McFaddin at 941-5408. You can email them at leopardd@gwd50.org or mcfaddina@gwd50.org for additional information.